

Chief Executive's Office

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Date: 19 July 2005

Chief Executive:
Jeffrey W Davies MA LLM

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Dear Councillor

A meeting of the Disability Liaison Group is to be held in the Committee Room, Town Hall, Chorley on Monday, 25th July, 2005 commencing at 5.45 pm. A buffet tea will be provided from 5.15pm.

I hope that you will be able to attend.

AGENDA

1. **Welcome**
2. **Apologies for Absence**
3. **Minutes of the last meeting**
 - a) To confirm as a correct record the minuted of the meeting of the Disability Liaison Group held on 18 April 2005 (enclosed) (Pages 1 - 4)
 - b) Matters arising not otherwise on the agenda
4. **Access to Chorley Borough Council Services by Disabled People**

Discussion item.
5. **Update on Town Hall/Lancastrian Alterations**

Discussion with Strzala Architects
6. **Ongoing Issues (Pages 5 - 8)**

A schedule prepared by the Head of Property Services is enclosed listing issues that have been considered at past meetings of the Liaison Group and summarising the action that has either been taken by Officers or is proposed to be instigated on matters in respect of:

Pavements, Dropped Kerbs, Road Crossings, General Highway Issues, Parking and Other Issues.

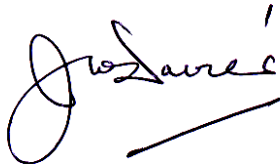
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7. **Communication**

Discussion Item.

8. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely

A handwritten signature in black ink, appearing to read "Joe Lawrence". The signature is written in a cursive style with a large initial "J" and a horizontal line underneath.

Chief Executive

Distribution

1. Agenda and reports to all Members of the Disability Liaison Group (Councillor Hoyle (Chair), Councillors Mrs Case, D Dickinson, D Gee, Miss Molyneaux, Parr, R Snape and Mrs Walsh) for attendance.
2. Agenda and reports to Members of the Disability Forum.
3. Agenda and reports to Head of Property Services; Roger Handscombe, Head of Public Open Space; Keith Allen and Head of Planning Services; Alan Croston, Funding Officer; Sara Cooper, District Partnership Officer; Cindy Lowthian for attendance.
3. Agenda and reports to Sergeant J Atherton, Chorley Police.
5. Agenda to all remaining Chief Officers and Executive Leader (Councillor J Wilson) for information.

DISABILITY LIAISON GROUP
18 April 2005

Present:

Chorley Borough Council Representatives:

Councillor Cath Hoyle (Chair)

Councillor D Dickinson

Councillor D Gee

Councillor Mrs Walsh

Roger Handscombe

Jane Meek

Alan Capstick

Cindy Lowthian

Neil Houlihan

Ruth Hawes

Head of Property Services

Head of Economic Regeneration

Engineering Services Manager

District Liaison Officer

Property Services

Democratic Services

Disability Forum Representatives:

Eileen Bee

Harold Rimmer

Terence Reynolds

Maureen Kay

Robert Winder

Devi Nicholson

Ken Miller

Maurice Waterhouse

Bill Coxhead

Judy Daniels

Sue Richmond

Dennis McCallum

Disability Forum Co-ordinator

Disability Forum (Chair)

Disability Forum (Vice-Chair)

Disability Forum

Disability Forum

Disability Forum

Disability Forum

Shop Mobility

Disability Forum

Disability Forum

SELF

SELF

Also attending:

Julie Lenton

Sign Language Interpreter

1 WELCOME

Albert and Rita Jeffrey

2 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Brown, Parr and R Snape, Nancy Banks and Albert and Rita Jeffrey.

3 MINUTES OF THE LAST MEETING

The issue of recycling bins being left on the pavement that partially sighted people might fall over had been raised with the Head of Environmental Services and this would be monitored.

Alan Capstick reported that a leaflet entitled "Pavements are for pedestrians" was being developed.

RESOLVED – That the minutes of the meeting of the Disability Liaison Group held on 17 January 2005 be confirmed as a correct record.

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4 ACCESS TO CHORLEY BOROUGH COUNCIL SERVICES BY DISABLED PEOPLE

The Head of Property Services requested any comments the Group had in relation to the access to Chorley Borough Council services for Disabled people and noted that the focus tended to be on physical access to buildings rather than services.

RESOLVED – That a discussion item in respect of access to Chorley Borough Council services by Disabled people be placed on the next agenda.

5 TOWN HALL/LANCASTRIAN ALTERATIONS

The Head of Property Services reported that the demolition aspect of the works at the Town Hall was almost complete and that the project was progressing well.

RESOLVED - The architects to be invited to attend the next meeting of the Group to discuss the finishing details, such as signs and handles.

6 FUTURE PLANS FOR ASTLEY HALL

The Group received a presentation from Jane Meek, the Head of Economic Regeneration, regarding the future plans for Astley Hall.

Jane reported that the Council had been working on the project for five years with £2.4 million funding from the Heritage Lottery Fund and a percentage from the Council. Proposals had been drawn up and consulted on; the Park had been split into zones, with the area next to the Hall being zone 1.

The Coach House, footpaths, the lake and woodlands would be refurbished and a walled garden would be created. Thought had been given to adding value to the Park for people with disabilities, such as the surfaces used on pathways, signage and scented flowers.

The Group heard that the play area would be refurbished and the pets area would be relocated and redesigned to be more interactive. There would be a ranger presence, better lighting on pathways and security cameras throughout the Park.

The project would be ongoing for the next few years and further consultation would be undertaken in respect of finer details over the course of this. Work was scheduled to start at Christmas.

The Group discussed the proposals and queried several points.

RESOLVED – That Jane be thanked for her presentation.

7 ONGOING ISSUES

The Group considered the schedule prepared by the Head of Property Services listing the issues considered at past meetings of the Liaison Group.

Pavements

1,a, Poor access to pavement from Halfords and Netto. The location of this issue was clarified.

Dropped kerbs

Alan Capstick requested that any proposals for dropped kerbs be emailed to him on ala.capstick@chorley.gov.uk or telephoned on 01257 515252.

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General Highway Issues

4,a Trees obscuring lighting on Park Road. The location of this issue was clarified.

4,b, Completion of re-surfacing on Lancaster Lane, Clayton-le-woods. Cindy reported that this was scheduled for completion in May 2005.

Other Issues

6,a, Chorley Railway Station. An update on this would be requested for the next meeting.

6,c, Chorley Library, provision of accessible toilet. Cindy reported that the LCC survey of Chorley Library had not yet been completed. It was agreed that the Disability Forum and Disability Liaison Group write a letter to LCC voicing their concerns.

6,f, Difficult access to business premises. Roger reported that a letter had been sent to the business in question and three responses had been received. The premises were in a conservation area and two of the businesses had a side entrance for use by wheelchairs. The other business provided a home service.

RESOLVED –

(a) That the ongoing issues be noted,

(b) That the Disability Forum and Disability Liaison Group write a letter to LCC voicing their concerns regarding the lack of provision of an accessible toilet at Chorley Library.

8

TOUR OF ALL SEASONS LEISURE CENTRE

The Group had a tour of the Leisure Centre and noted the improved facilities for people with disabilities.

RESOLVED – That the manager of All Seasons be thanked for his tour and hospitality.

Chair

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Disability Liaison Group
Summary of Issues to be considered at Meeting on 25 July 2005

- 1. Pavements** page 2
- 2. Dropped Kerbs** page 2
- 3. Road Crossings** Pages 2
- 4. General Highway Issues** Page 3
- 5. Parking** Page 3
- 6. Other Issues** Pages 3 & 4

Responsible Officers

RH Roger Handscombe	Head of Property Services
KA Keith Allen	Head of Public Space Services
CL Cindy Lowthian	District Partnership Officer

Reported	Issue	Comment	Action Taken	Officer	Completed
1	Pavements				
a	02/02 Poor access to pavement from Halfords & Netto	Agreement reached with private owner for CBC to carry out work.	Work to be programmed	KA	
2	Dropped Kerbs				
a	10/02 Crossings on Great Greens Road, Clayton Green are either blocked by parked cars or unsafe due to limited sight lines.	New traffic scheme proposed - crossing to be re-located	Work programmed by LCC	KA	
b	02/04 Request for dropped kerbs on St Thomas's Rd & Southport Road to cemetery		Order issued	KA	
c	07/05 Request for dropped kerb on Bolton St, opposite QS Fashions, outside Liveseys Funeral parlour.	To be inspected		KA	
3	Road Crossings				
a	07/03 Moor Rd/Tootell St Junction – request for pedestrian phase in lights		LCC to upgrade junction to include pedestrian phases	KA	
b	10/03 A crossing is still needed on the by pass in the vicinity of McDonalds	To be investigated with LCC	Long standing issue to be followed up again with LCC	KA	
c	01/05 Devonshire Road still difficult to cross despite traffic calming measures. Is there any chance of a crossing near the	To be reviewed.		KA	

Reported	Issue	Comment	Action Taken	Officer	Completed
	St Thomas's Road junction?				
4	General Highway Issues				
a	01/05 Trees obscuring lighting on Park Road	To be investigated		KA	
b	07/03 Completion of re-surfacing on Lancaster lane, Clayton le Woods		Scheme completed	CL	07/05
5	Parking				
6	Other Issues				
a	03/00 Lack of minicom at the railway station. Announcements of train destinations for blind people & more time information requested.		Following a presentation by Simon Clarke of Northern Rail to the Liaison Group meeting these issues will be followed up and reported back	RH	
b	08/04 Chorley Interchange	Improved signage requested	Meeting held with Andy Whitlam and Andy Ray (LCC – public transport policy on 23.02.05 – issues to be followed up and reported back.	CL	
c	08/04 Chorley Library- provision of accessible toilet		LCC now reviewing facilities in all libraries. Letter sent asking for update and programme.	CL	

	Reported	Issue	Comment	Action Taken	Officer	Completed
d	09/99	Disability Discrimination Act	Main Council buildings	Buildings yet to be completed are Clayton Green Leisure Centre & Coppull Leisure Centre In addition Astley Hall and Brinscall Baths are unlikely to be made to comply and have management agreements in place to ensure maximum accessibility within their physical constraints. Project now under way with most demolition completed and construction phase about to begin with completion due before Christmas.	RH	
e	08/04	Seating outside Market Tavern	Town Hall & Lancastrian	Seat to be installed near taxi rank	RH KA	
f	07/05	There is a problem with buses displaying a destination/route on the side but actually going somewhere else.	Refer to Stagecoach & other operators		RH	